



QUOTATION NOTICE

1. Quotations are invited from Contractor who are registered with **Unit Pendaftaran Kontraktor dan Juruperunding (UPKJ) Supplies and Services** and possess valid UPKJ registration for supply / services as below:

Quotation Reference	Quotation Title	Registration Category Head Sub-Head	Document Fee (RM)	Tender open / closing date	Tender closing date and time
YS/SH/NO.5/2024	Pembekalan dan Penghantaran Keperluan Pejabat (Kertas & Alatulis) di Yayasan Sarawak Bagi Tahun 2025-2026	UPKJ Category: C Head: VIII Subhead: 3b (Stationeries) /3c (Papers)	50.00 (Non-refundable)	25 - 29 November 2024 Monday to Friday)	2 December 2024 12:00 noon
YS/SH/NO.6/2024	Pembekalan dan Penghantaran Toner dan Katrij di Pejabat Yayasan Sarawak Bagi Tahun 2025-2026	UPKJ Category: C Head: IV Subhead: 8 (Computer Accessories)			
YS/SH/NO.7/2024	Pembekalan dan Penghantaran Keperluan Pejabat (Kertas & Alatulis) di Taska Tadika Yayasanku Sayang Bagi Tahun 2025-2026	UPKJ Category: C Head: VIII Subhead: 3b (Stationeries) /3c (Papers)			
YS/SH/NO.8/2024	Perkhidmatan Pembekalan dan Penghantaran Bahan Kering dan Bahan Basah di Taska Tadika Yayasanku Sayang Bagi Tahun 2025	UPKJ Category: C Head: VI Subhead: 1a (Dry & Wet Ration)			

2. The **Original Copy** of *Unit Pendaftaran Kontraktor dan Juruperunding (UPKJ) Certificate* and *Surat Pengiktirafan Status Bumiputera* (if relevant) issued by State Financial Secretary's Office (SFS) should be presented for verification when collecting the document together with an authorized letter from the Licensee (if the documents are to be collected other than the Licensee) failing which Documents will **NOT** be issued.
3. Payment of Document fee (Non – Refundable) can be made by cash or bank draft (payable to **YAYASAN SARAWAK**) at **Payment Counter Yayasan Sarawak**, Wisma Adenan, Jalan Sultan Tengah.
4. Tender Documents are obtainable from Counter Yayasan Sarawak Level 2, Wisma Adenan, Jalan Sultan Tengah, 93050 Petra Jaya starting **Monday, 25 November 2024 until Friday, 29th November 2024** at time as below :
- | <u>Day</u> | <u>Time</u> |
|-------------------|---|
| Monday - Thursday | 8:00 am – 12:30 noon
2:00 pm – 4:30 pm |
| Friday | 8:00 am – 11:00 am
2:30 pm – 4:00 pm |
5. The submission of The Document shall be in sealed envelope and be marked of **Quotation Reference Number** and **Quotation Title** and they have to enter the document into the Yayasan Sarawak Tender Box on **or before closing at 12:00 noon** to the address below.

THE CHAIRMAN, QUOTATION COMMITTEE
c/o Yayasan Sarawak
Wisma Adenan, Jalan Sultan Tengah
93050 Kuching

6. Tender Documents received after the closing date and time will not be considered.
7. **YAYASAN SARAWAK** does not bind itself to accept the lowest of or any quotation, nor to assign any reason for the rejection of any Tender.

DIRECTOR
YAYASAN SARAWAK
25th November 2024